**SAFETY ON OUTINGS POLICY**

To ensure the safety and welfare of all children on outings, it is essential that proper planning is done. We will require written parental permission (on Famly) for all routine, and special, outings. we will inform parents of any planned special trips, for example a visit to a local park.

**We ensure that we take with me everything we may need, including:**

* tablets with emergency contact for the children;
* a first aid kit;
* nappies and changing bag (if required);
* a mobile phone;
* drinks and a healthy snack;
* sun cream and sun protection (if required).

We carry out a trial run and full risk assessment of any proposed outing.

We will endeavour to ensure any outings fit in with the needs of the children, and ensure that we have the necessary equipment and resources to keep them safe. These include pushchairs and harnesses.

We will ensure that the ratio of adults on any outing will never be less than 1 to 4 children.

We will adhere to my lost child procedure and make parents aware of the procedures.

If you have any concerns regarding this policy please discuss them with the Management team.